

**MINUTES of AGM PC/PSA Meeting held on, Wednesday 18
September, 2019**

Present:

PC Members	Gordon Chree (Chair) Gillian Brunt
PSA Members	Becky Gallagher (Chair) Lorna Walker (Secretary)
Staff	Gillian Millar - Headteacher Matt Shanks - DHT Lorraine Gilmour - PT Claire Pringle - Acting PT Aileen Jamieson - Class Teacher Fiona Harding - PSW (Minutes)

INTRODUCTIONS & APOLOGIES

Following an introduction of both PC and PSA office bearers, Gordon Chree gave a brief overview of the separate roles of the PC and PSA and welcomed all to this first meeting of the new session.

HEADTEACHER'S REPORT

Gillian Millar informed all present that it is a requirement of the school to produce an annual Improvement Plan and tonight via a PowerPoint presentation, she would share the school's priorities for 2019-20. This session, after consultation with staff and pupils, we aim to review and revise our Vision and Value statements to facilitate some alterations pertinent to our school's uniqueness. The Improvement Plan is submitted to WLC for approval and it is now available on the school blog.

Priorities for this session are as follows -

(1) Raising attainment for all, particularly in literacy and numeracy -

Embed digital literacy in teaching and learning.

High quality learning and teaching in writing.

Moderation procedures, in particular, writing.

(2) Closing the attainment gap between the most and least advantaged children -

Increase potential to identify children reading, writing, listening and talking.

(3) Improvement in all children and young people's wellbeing -

Continue to nurture school principles and practices.

Support children and staff in their mental wellbeing.

Refresh our vision, values and aims.

(4) Improvement in employability skills and sustained, positive school leaver destinations for all young people -

To make children aware of and provide them with the necessary skills to engage in the world of work.

Pupil Equity Funding Plan

The PEF programme is an initiative to close the attainment gap between the most and least advantaged children including targeted approaches to literacy and numeracy with differentiated support i.e. not all pupils require the same support.

Priorities for 2019/20 include -

PEF Priority - Literacy

Daily reading for targeted children
Combined literacy
Phonological support to individual pupils
Speech & Language Therapy

PEF Priority - Numeracy

SEAL approach to teaching numeracy
Number concept support to individual pupils

PEF Priority - Health & Wellbeing

Nurture
Your Space - Drop in sessions for people who require extra support - trained counsellor now in school two days per week.

PEF Priority - Across Learning

Writing
Cluster professional learning
Developing the young workforce

YOUR SPACE - HT gave a brief explanation on the background of this. Based in Edinburgh it evolved from the need in schools to support children's mental health and wellbeing. A trained counsellor is in-situ two days per week, and a Post Box has been placed by the DHT's office into which children can place any concerns they may have. Asked if this was proving successful, HT said it was too early yet to gauge the benefits.

REVIEW OF LAST SESSION

PC Chair gave an overview of matters dealt with last year, the main items being discussion on the Homework Policy and the resurfacing of the outer playground and also, with the PSA's help, new playground markings. HT confirmed that the new surface has resulted in a dramatic drop in injuries during break times. GC voiced concerns about the outer playground not being surrounded by a high security fence, as there have been reports of broken glass in this area, particularly after the weekend.

VIEWS/QUESTIONS FROM PARENTS

GC welcomed any suggestions from parents or matters they would like raised at subsequent meetings.

Joanne Gladwell, a parent from Knightsridge PS offered advice on funding for a Digital Coding Skills programme and also for corporate membership to Mill Farm, both of which are funded by Knightsridge's PSA. Joanne spoke with GM at end of meeting and this to be further looked into.

BG expressed positive feedback on the more varied homework and especially the increase in maths homework as many parents had expressed enjoyment at their involvement in this. CP agreed that parents had been extremely positive with this.

LW asked about the possible provision of bike racks or storage area at the rear of the building. The chains in place at present do not seem to fit with the newer style padlocks and children have had trouble securing their bikes. GC agreed to follow up on this query.

PSA PRESENTATION

Becky Gallagher (Chair) informed the meeting that this is her fifth year in the role and Lorna Walker (Secretary) has served three years and as elected members they are happy to continue on the PSA for a further year. This was agreed by all in attendance. Parents Eleanor Pryde and Nicolle Hamilton will take on the roles of Treasurer and Secretary respectively with BG and LW Co-chairing the PSA. Heather Marriott and Rachel Tully have moved on and Claire Cruickshank is stepping down. We thank them all for their input.

BG took the opportunity to appeal to helpers willing to volunteer some of their time to assist the PSA. She stressed you do not need to attend every function but do think about joining us, as even if you can contribute on one occasion, we would very much welcome your assistance.

Fundraising successes from last year - totalling just over £4,000 - included dress down days, Halloween discos for both upper and lower stages,

Christmas jumper competitions, Valentine's competition, Easter egg hunt, spring disco and summer fair. £3,390 was raised from the summer fair alone, which helped to pay an external company for playground markings. Other expenditure included P1 book bags, P7 hoodies, P7 calculators, playground equipment, iPad trolley and the funding of visits from various outside agencies including, Home Front History, Cool Creatures and Titanic History. We are currently sitting with a starting balance this session of almost £2,500 and would therefore welcome any feasible requests from staff to provide equipment for the children/school.

Next PSA event will be the Halloween discos to be held on Thursday, October, 24th and flyers will be distributed shortly. Tickets are £3 per child but a reduction is available if there are siblings in the family. Any helpers are most welcome.

BG would welcome any suggestions for the PSA and will liaise with Lorraine Gilmour as to arranging a date for next meeting.

Following the very successful summer fair, which, due to inclement weather had to be held in the large hall, there is a possibility that the Christmas fair may follow suit, as it enables everything and everyone to be together in the one place.

DATE OF NEXT MEETING 6 NOVEMBER at 6.30 p.m. GC thanked everyone for their attendance.