

Minutes - PSA & PC Meeting – 24th September 2020, 4pm via Skype

1. Introductions and apologies

Present – Gillian Millar (GM), Lisa Robertson (LR), Glynis Tartaglia (GT), Matt Shanks (MT), Lorraine Gilmour (LG), Rosie Christy (RC), Gillian Brunt (GB), Laura Sneddon (LS), Becky Gallacher (BG), Nicolle Hamilton (NH)

Apologies - Eleanor Pryde (EP) and Lorna Walker (LW).

2. Current committee / council members – PSA and PC, including a brief outline of plans to merge for this year.

GB explained the proposal to merge the PSA and PC for 2020/21 due to the current unprecedented circumstances. They will maintain separate channels but work closely together this year. This will mean fewer meetings and should be easier to manage amongst all other priorities. GB also confirmed LS will be stepping down as co-chair of the PCA but will remain involved. School confirmed they are happy with this.

GB, BG, NH, LW and EP remain in roles supporting the PSA/PC.

3. PSA - Treasurer's Report / bank statement.

BG shared the bank statements for the PSA and acknowledged that fundraising may be limited this year due to Covid19 and social distancing measures.

4. PSA - Rules and regulations for fundraising during Covid including possibility of going cashless.

GM explained that Scottish government rules mean the school are maintaining separate class groups throughout every day with very limited movement. Any fundraising activity would need to take this into account. GM also confirmed that the PSA and PC members are not able to enter the school grounds so this needs to be considered in any activities planned.

Ideas for fundraising/fun were discussed and the option of teachers facilitating the distribution of quizzes, competitions etc would be possible if the PSA provided the materials and managed the required 72 hours quarantine of anything entering or leaving the school.

Halloween options were discussed and the PSA agreed to share a proposal with the school w/c 28th September.

BG agreed to look into the option of using ipay with Lesley to help manage any fundraising.

GM confirmed the school have discussed options for Xmas activities and proposals will be confirmed in due course.

5. PSA – Financial requests including update on Sustrans cycle rack grant

MS confirmed they had been given the go ahead and will receive £1,000 funding for 20 cycle racks. Next steps are to find out the level of interest via a short survey, source a supplier to fit the racks and then request from the PSA.

6. AOB

BG mentioned that the amount of litter in the playground seemed to be higher than normal. GM explained that normally litter picking is spread across all years to keep the school tidy but due to not being able to share equipment – P7 have been tasked with it this year. GM also explained there is more rubbish being generated due to how the school lunches are served (in paper bags and polystyrene). The school have had to request additional bins to manage the increase in litter volumes. GM confirmed she would speak to the P7 teachers about the litter in the playground.

BG asked if the Your Space work done last year would continue. GM explained this was not possible due to funding. However she confirmed the Nurture work will continue to operate as far as it could whilst maintaining the separate year groups.

7. Next Meeting date and how this will be conducted. How will we extend an invite out to the full parent forum?

GM confirmed that the school are happy to open up the remote PSA/PC meetings to all parents who wanted to attend. BG confirmed she would advertise the dates on the PSA/PC Facebook pages and ask parents to private message her with their email address if they want to attend so they can be sent the appropriate Skype for Business link.

Next meeting will be at 4pm on 12/11. All participants email addresses will be sent to GM by w/c 2/11.

The PSA/PC will share any Halloween fundraising proposals with the school w/c 5th October ahead of half term.